

**MINUTES**  
**BROOK TRAILS ESTATES BOARD OF DIRECTORS MEETING**  
**January 20, 2003**

The meeting was called to order by President Pro-Tem John Poe at his home on Monday, January 20, 2003. All board members were present.

The minutes of the December meeting were read and approved.

**FINANCE**

Burt reported that he had opened a checking account with Bank of America. He has received the Association funds from Calico Management and our current bank balance is \$14,417.71. Two homeowners are in arrears on their dues.

It was moved, seconded and passed that Burt will arrange for electronic payment of dues.

**LANDSCAPING**

Classic Nursery's contract for 2003 was reviewed. The cost of maintaining the entryway island and cul-de-sac islands is \$550 per month. It would cost an additional \$166 per month for seasonal color at the entryway. It was moved, seconded and passed that John sign the contract with Classic Nursery for basic maintenance without the seasonal color.

**TRAILS AND BRIDGES**

Paul reported that he had been told that bridge replacement costs would be between \$4,000 and \$5,000 each and that the three bridges have approximately 3 to 5 years before replacement is necessary. Paul feels that Bridge #2 is weak and needs to be replaced first, but feels that we need the opinion of an engineer in order to make a determination.

**DRAINFIELDS**

Whitworth Spraying's contract for 2003 was reviewed. The cost of spraying in spring and fall for blackberry, alder, etc., will be \$2400 plus tax. It was moved, seconded and passed that John sign their contract for 2003.

**SECURITY**

Lloyd reported that at the present time patrols are conducted for four hours per week randomly for a cost of \$25 per hour. Officers have been bringing radar guns with them recently and have stopped numerous speeders. It was moved, seconded and passed that we increase the 2003 patrol by 4 hours for a total of 20 hours per month.

## **BYLAWS & COVENANTS**

Marilyn distributed copies of the draft changes to the Bylaws. She will have copies ready for distribution at the annual meeting. Those not attending will be mailed copies.

## **ARCHITECTURAL CONTROL COMMITTEE**

John reported that he had received an e-mail message asking the Board to look into the possibility of bus stop covers for school children. In view of the fact that more than one would be needed as the school bus makes numerous stops in the neighborhood, and also that the land does not belong to Brook Trails Estates but is King County property, it was moved, seconded and passed that we would not undertake this project.

## **NEW BUSINESS**

Burt reported that he had information regarding a mail forwarding service. It was moved, seconded and passed that he arrange for this service.

After thorough discussion, it was moved, seconded and passed that the budget for 2003 be adopted. (Copy Attached.) The dues will remain the same as last year -- \$235.00

Respectfully submitted,

Marilyn Shaw  
Secretary